



Academy Head: Miss Stephanie Hawes

Helmingham Primary School and Nursery
School Road, Helmingham, Suffolk. IP14 6EX
Telephone: 01473 890267
Email: admin@helminghamprimary.org

Henley Primary School
Ashbocking Road, Henley, Suffolk, IP6 0QX
Telephone: 01473 831556
Email: admin@henleyprimaryschool.net

MID-DAY SUPERVISOR REQUIRED AT HENLEY PRIMARY SCHOOL

Days: 2 hours per week 38 weeks per year

Times: 12 noon - 1.00 pm on Monday and Tuesday

Venue: Henley Primary School

Salary: £9.46 per hour

Requirements: We are looking for a Mid-day Supervisor who has:-

- ❖ the ability to work well as part of a team
- ❖ the ability to be adaptable, discreet and maintain confidentiality
- ❖ the ability to remain calm and cheerful under pressure in a busy environment.
- ❖ the ability to be firm yet fair

Line manager: Academy Head

Training: As required.

Closing Date for Applications: Thursday 21st October 2021

Interview date: 10th & 12th November 2021

For an informal conversation regarding this post, or for an application form and job description, please contact the school direct on 01473 831556 or by email on: office.henley@gfpschools.org