



## Terms & Conditions

### ***Cancellations by you***

\*Once a booking has been made online you can cancel by clicking on the link in your booking confirmation email.

\*No refunds will be given but you will be able to rebook for an alternative date.

### ***Cancellations by us***

\*2 weeks before the commencement of the first day of Holiday School provision, staff will review numbers of booked places at each session and reserve the right to cancel if insufficient numbers are booked to make the session viable.

\*If this is the case, then a full refund will be given to you.

### ***Bookings***

\*Bookings of sessions must be completed by 2 weeks before the commencement of the first day of Holiday School.

\*There may be an opportunity for children already booked and with paperwork in place, to book additional sessions, at the discretion of the Holiday School Lead and only if there are places available.

### ***Late pick up***

The child needs to be collected by 6pm and if they are more than 15 minutes late the parent will be fined by invoice at a cost of £5.

### ***SEND and additional information***

Parents and carers are required to provide any information that will enable us to support their child and ensure their safety and needs are being met for example by providing appropriate staffing levels. This might include SEND, safeguarding or additional support needs (medical, allergies, emotional or behavioural needs).