



## **Addendum - Attendance Policy**

### **COVID - 19 response**

1. The following addendum to the Trust's Attendance Policy will come into force on the 1st June 2020 and will remain in place until the end of the Covid-19 pandemic or when revoked by the Trust Board (whenever soonest).
2. The addendum will be reviewed by the Head of Service WISA and the Executive Team routinely and will make recommendations to retain or revoke based on the evidence and need in our schools.
4. The Trust reaffirms its commitment to inclusion and safeguarding for all pupils.
5. All schools will take a register each day record on pupil asset, and report by 12.00 to the DFE
6. All Schools will follow the updated guidance to cover the COVID 19 situation as directed by the DFE - <https://www.gov.uk/government/publications/coronavirus-covid-19-attendance-recording-for-educational-settings>
7. Schools should use these principles and guidance to decide if pupils are shielding or self-isolating:
  - children and young people who have been classed as [clinically extremely vulnerable due to pre-existing medical conditions](#) have been advised to shield. Clinically vulnerable (but not clinically extremely vulnerable) people are those considered to be at a higher risk of severe illness from coronavirus. Few if any children will fall into this category, but parents should follow medical advice if their child is in this category
  - child or young person who lives with someone who is clinically vulnerable (but not clinically extremely vulnerable), including those who are pregnant, can attend their education or childcare setting
  - if a child or young person or staff member lives in a household with someone who is extremely clinically vulnerable, as set out in the [guidance on shielding](#), it is advised they only attend an education or childcare setting if stringent social distancing can be adhered to and, in the case of children, if they are able to understand and follow those instructions - this may not be possible for very young children and older children without the capacity to adhere to the instructions on social distancing. If stringent social distancing cannot be adhered to, we do not expect those individuals to attend
8. This guidance will be reviewed regularly and updated.

**Addendum Author: Nigel Shaddick, Head of Service WISA: 29th May 2020**

**Agreed by special resolution: 1<sup>st</sup> June 2020**