

Dear Filmpass Club Member

Welcome to the Filmpass Club, as an employee of your organisation you can now have access to discounted cinema tickets that can be used for any movie on any day at any time!!!

To start enjoying this benefit we invite you to join the Filmpass Club. Simply register yourself an account and away you go....

# How to Register (you will only need to do this once)

- 1. Visit: <a href="https://www.filmpass.co.uk/fpclubportal1764">https://www.filmpass.co.uk/fpclubportal1764</a> (Don't forget to add this as a favourite or bookmark)
- 2. Select Sign Up
- 3. Enter your first name
- 4. Enter your surname
- 5. Your chosen email addresses
- 6. Create a password that you will remember
- 7. Enter the organisation you work for (this is very important)
- 8. Now you can access the website whenever you want to go to the cinema

#### How to login once you have signed up

- 1. Select login with email
- 2. Enter your email address you registered with
- 3. Enter your password you created when you signed up
- 4. Select login
- 5. Now you will be logged into the website

Just to note: if you forget your password there is a password reset button on this page

## **How to purchase Tickets**

- 1. Select your chosen Cinema Chain
- 2. To purchase one ticket type (select Adult or Child)
- 3. Accept the Eula (this is the T&C's of your ticket(s)
- 4. If you require another ticket type, select continue shopping and choose another ticket type and follow the same instruction as above.
- 5. Enter the QTY of how many tickets you require (for one or both ticket types you have chosen)
- 6. Proceed to checkout
- 7. Enter your first name and surname and the email address you want your tickets to be emailed to along with your receipt.
- 8. Now Submit order
- 9. You can now either pay via Paypal or you can select pay with Debit or Credit card
- 10. Once payment has been made your tickets will appear on screen as well as be emailed to your chosen email address (please check your spam folders if your email hasn't arrived within 5 minutes)

# How to redeem your tickets

## HOW TO BOOK ONLINE AT EMPIRE CINEMAS (Booking Fee Payable).

- 1. Simply log onto <a href="https://www.empirecinemas.co.uk/">https://www.empirecinemas.co.uk/</a>
- 2. Choose your cinema location, film, date & Time

- 3. On the ticket selection screen select "Add Code" and then validate
- 4. Continue this process until you have validated all your tickets
- 5. Now select your seats and continue through the process as promoted

#### **HOW TO BOOK ONLINE AT ODEON CINEMAS (Booking Fee Payable).**

- 1. Online Redemption: To use your ODEON voucher code to book your ODEON ticket online at <a href="https://www.odeon.co.uk/">https://www.odeon.co.uk/</a> ODEON mobile site and ODEON apps, simply enter the voucher code in the 'ODEON Promo Code Box' which appears on the payment page. Once the booking has been completed, you will receive a booking confirmation email. To collect your ticket at the ticket machine, you will need to enter the booking reference contained in the booking confirmation email. If you book online, there will be an online booking fee of 75p per ticket in the UK.
- 2. Box Office Redemption: To use your ODEON voucher code to purchase your ODEON ticket at the box office, print this email including your voucher code and give this to the cinema box office.
- 3. Voucher codes cannot be redeemed at ticket machines, but tickets can be collected at ticket machines if the ticket is booked online.

### HOW TO BOOK ONLINE AT CINEWORLD CINEMAS (Booking Fee Payable).

- 1. Please visit: <a href="https://www.cineworld.co.uk/">https://www.cineworld.co.uk/</a>
- 2. Choose your local Cineworld cinema
- 3. Choose your film, date & time
- 4. Either login to my Cineworld or continue without logging in to my Cineworld
- 5. You will now see a box that says "Add Here" enter your code here and click add code
- 6. Repeat this until all codes you wish to use have been added
- 7. Now follow the process as prompted

# **HOW TO CLAIM AT THE CINEMA**

You can use your e-ticket code to purchase tickets at the till point in the cinema.

If you are still stuck or have a Query

- Please contact us at info@filmpass.co.uk
- Our inbox is managed 7 days a week and we will respond within a maximum time of 24 hours (hopefully much sooner)